

| Minutes                     |  |
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| <b>Title of Meeting:</b>    | Rotherham Place Board: <b>ICB Business</b>                             |
| <b>Time of Meeting:</b>     | 10.15 – 11.00am  |
| <b>Date of Meeting:</b>     | Wednesday 16 November 2022   |
| <b>Venue:</b>               | Elm Room, Oak House, Bramley, S66 1YY                                  |
| <b>Chair:</b>               | Chris Edwards  |
| <b>Contact for Meeting:</b> | Lydia George: lydia.george@nhs.net/<br>Wendy Commons: wcommons@nhs.net |

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| <b>Apologies:</b>             | Richard Jenkins, Chief Executive, TRFT<br>Dr Neil Thorman, Primary Care Representative  |
| <b>Conflicts of Interest:</b> | General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.                      |
| <b>Quoracy:</b>               | No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member |

## Members Present:

Chris Edwards (**CE**), (Chair), Executive Place Director – Rotherham Place, NHS South Yorkshire Integrated Care Board (ICB)  
 Shahida Siddique (**SS**), Independent Non-Executive Member, NHS South Yorkshire ICB  
 Wendy Allott (**WA**), Chief Financial Officer – Rotherham, NHS South Yorkshire ICB  
 Sue Cassin (**SC**), Chief Nurse - Rotherham Place, NHS South Yorkshire ICB  
 Dr Jason Page (**JP**), Medical Director, NHS South Yorkshire ICB  
 Claire Smith (**CS**), Head of Commissioning, NHS South Yorkshire ICB

## Participants:

Gavin Boyle (**GB**), Chief Executive, NHS South Yorkshire ICB  
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham  
 Ben Anderson (**BA**), Director of Public Health, Rotherham Metropolitan Borough Council  
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust  
 Dr Anand Barmade (**AB**), Medical Director, Connect Healthcare Rotherham  
 Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB  
 Gordon Laidlaw (**GL**), Head of Communications, Rotherham, NHS South Yorkshire ICB  
 Julie Thornton (**JTh**), Care Group Director, Rotherham, Doncaster & South Humber NHS Foundation Trust

## In Attendance:

Wendy Commons, Place Board Support Officer - Rotherham, NHS South Yorkshire ICB

| Item Number | Discussion Items   |
|-------------|--|
| 1           | <b>Cost of Living Update</b>   |
|             | <p>BA advised that this week sees the launch of the warm welcome for Rotherham residents struggling with the cost of energy bills. The Council's website will host a wealth of resources including an interactive map of all sites where warm welcome spaces can be accessed as well as energy advice, managing money tips and support for those on low incomes on how to access benefits and links to the voluntary section and accessing foodbanks.</p> <p>Energy crisis support scheme grants are also available through the Council and applications are already being received and processed.</p> <p>To provide a consistent approach across all partners, a briefing is being developed which will be shared with staff to help them identify the signs and symptoms of anyone struggling and give them information to signpost using the resources provided.</p> <p>Across SY ICB, Place Directors and Directors of Public health are working together to identify common actions to address the crisis including promoting poverty friendly services and providing information for frontline staff and their contacts to give support advice. A paper is being compiled to outline the approaches which it was agreed will also come to Rotherham Place Board in January for information.</p> <p style="text-align: right;"><b>Action: CE</b></p>  |
| 2           | <b>Place Performance Report: November 2022</b>   |
|             | <p>CS advised that Rotherham is in the top 20 nationally for achieving the diagnostics target. However, issues around achieving cancer targets continue to prove challenging. Overall the report reflected a challenging but positive position for November.</p> <p>As the report is in the process of further development which will include data on looked after children, Members were asked for any other areas they may wish to see included.</p> <p>Discussion followed about health inequalities metrics. Consideration will be given as to whether these will be included or reported separately.</p> <p>MW highlighted that Rotherham Hospital like other SY Trusts is experiencing difficulties discharging patients who no longer have a medical need due to delays in packages of care or bed capacity. A 'reset' week will be undertaken w/c 23 November and the discharge to access model pilot will be employed which will bring together work with the Council and the use of additional capacity across Place to transform current discharge arrangements.</p> <p>GB advised that the autumnal statement being released on 17 November by the Chancellor of the Exchequer is expected to focus on elective recovery, not only on waiting times but also on recovery of elective activity and category 2 responses making flow and discharge really important. Another area will be primary care access, not just appointment availability but also patient experience and the practical aspects of contacting GPs.</p> <p>Following discussion, it was agreed that Place Board will take the opportunity to review and deep dive into primary care performance going forward.</p> |

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| 3 | <b>Development of Integrated Care Partnership Strategy</b>  |
|   | <p>Members received a briefing paper on the progress made to establish the South Yorkshire Integrated Care Partnership and to develop the South Yorkshire Integrated Care Strategy for information.</p> <p>Gavin Boyle, SY ICB Chief Executive highlighted the amount of work undertaken, in a relatively short period of time, to form the SY Integrated Care Partnership bringing together NHS leaders and local authorities and other key stakeholders including the voluntary sector to provide a forum to complement place-based working and act on the wider determinants of health in local areas.</p> <p>All Integrated Care Partnerships are required to publish an interim Integrated Care Strategy by the end of December 2022, which was acknowledged as a challenging timescale, therefore initial strategies will be a starting point to evolve over time.</p> <p>Following a development session held in October to consider the vision, level of ambition, shared outcomes and priorities of the strategy, dates have been scheduled for November and December to enable review and sign off of the strategy.</p> <p>An engagement slide pack was also included to enable stakeholders and system partners to understand more about SY ICP in the context of the SY Integrated Care System, share the development of the initial strategy which is built on existing plans and in line with national guidance, communicate details of the engagement approach, share the strategy's vision co-created with ICP Members and the shared outcomes identified as well as the potential areas of focus to be more ambitious and add value from working collaboratively across South Yorkshire.</p> <p>Place Board members were asked to note the timelines outlined in the engagement pack and highlight these for progress through their governance structures to allow views and input into the development of the initial ICP strategy, noting that it will evolve over time.</p> <p>It was noted that this paper and strategy will be received by Rotherham Health and Wellbeing Board at the end of November.</p> |
| 4 | <b>Medicines Management Annual Report 2021-22 and Quarter 1 2022-23 Update</b>  |
|   | <p>Stuart Lakin, Head of Medicines Management joined the meeting reporting the highlights from the 2021-22 annual report. Under Rotherham Clinical Commissioning Group we had finished the year with strong cost growth and below the national average for England and Yorkshire &amp; Humber. The trending cost increase items were outlined, some of which related to the management of diabetes where there had been an increase in diagnoses.</p> <p>Rotherham has historically been a high user of antibiotics, however this reduced during the pandemic but has bounced back again since. Work is taking place with practice prescribers to reflect and review.</p> <p>During the pandemic, the prescribing incentive scheme was remodelled to reflect the extraordinary circumstances. It will be refreshed going forward and will be linked with practice prescribing budgets.</p>  |

Delivery of the planned QIPP programme remained challenging but it was noted that total savings of almost £425k had been realised. Future programmes will focus on complete therapeutic pathways delivering improved patient care and outcomes, releasing efficiencies through the better use of medicines and potentially reduced admissions.

## **Quarter 1 2022-23 Prescribing Update**

The Medicines Management Team (MMT) monitors and advises on all aspects of prescribing attributed to Rotherham Place. Financial performance against budget and progress on the implementation of quality initiatives are reported to Place Board quarterly.

Work undertaken on the infant feeding pathway to better diagnose babies born with a cow's milk protein allergy (CMPA) has resulted in Rotherham having the lowest spend across South Yorkshire on specialist infant formula spend.

A review of those on antidepressant drugs had identified 659 patients who no longer needed this intervention and have now stopped taking medication. Work continues via a service run virtually that provides good personalisation.

Working with Rotherham hospital and primary care, a pathway has been developed to maintain the prescribing of Lucentis (the first 'generic') for age related macular degeneration. By taking this approach a saving of £78k per month will be realised.

Members thanked SL and the medicines management team for the good work, particularly on the enteral feeding service and the antidepressant drugs service.

When the next quarterly medicines management report is received, Place Board will look to undertaking more focussed discussion on a specific aspect.

**5**

## **Quality, Patient Safety and Experience Dashboard Report**

SC presented latest iteration of the report which remains flexible to allow for further development. Elements of the report will be used to supply information for the Rotherham Place Executive Team (PET), NHSE Quality Hotspot report for Surveillance Quality Group (SQG) and the SY ICB Quality, Performance, Patient Involvement and Experience Committee. It contains a high-level summary of areas of concerns and a brief overview of areas that will form more detailed discussions at relevant committees as well as being used to inform Integrated Care Board governance arrangements.

Members were asked to send comments to SC. As we develop performance arrangements for Place Board the report will be presented bi-monthly and consider focussing on specific areas if necessary.

**6**

## **Place Governance: Place Board Terms of Reference (Part 3 ICB)**

Members were reminded that the terms of reference for the Rotherham Place Board had been updated to reflect the establishment of the ICB Place Committee and the dual role Place Board carries out.

Changes to the terms of reference (part 3, ICB Business) received in July reflected the addition of the Deputy Place Director (NHS South Yorkshire ICB) as a member and the Deputy Chief Executive (The Rotherham NHS Foundation Trust) as a participant.

Place Board noted Part 3 of the Place Board terms of reference being the terms of reference for the ICB Place Committee.

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| <b>7</b>   | <b>Minutes and Action Log from 19 October 2022 Meeting</b> |
| <p>The minutes from the October meeting were accepted as a true and accurate record.<br/>The action log was reviewed and up to date.</p>   |  |
| <b>8</b>   | <b>Communication to Partners</b>                           |
| <p>The ICB strategy will be sent to all partners for feedback.<br/>The Council website will be key repository for cost-of-living resources.</p>  |  |
| <b>9</b>   | <b>Risks and Items for Escalation</b>                      |
| <p>It was noted that a Rotherham Place based risk register is being developed. There is currently an ICB risk register. CE to consider adding risks relating to the cost-of-living crisis.</p> <p style="text-align: right;"><b>Action: CE</b></p> <p>Discussion followed around proactively identifying potential risks. Place Board will hold discussions in January about how this will be handled going forward.</p> <p style="text-align: right;"><b>Action: CE/LG for agenda</b></p> |  |
| <b>10</b>  | <b>Future Agenda Items:</b>                                |
| <p>Future Agenda Items</p> <ul style="list-style-type: none"> <li>– SY Integrated Care Strategy</li> <li>– Cost of Living Update – Actions being taken across South Yorkshire ICB</li> </ul> <p>Standing Items</p> <ul style="list-style-type: none"> <li>– Rotherham Place Performance Report</li> </ul>  |  |
| <b>11</b>  | <b>Date of Next Meeting</b>                                |
| <p>The meeting planned for Wednesday 21 December 2022 will be replaced with a development session to collectively look at priorities and gaps. Consideration will be given to inviting others as appropriate.</p>  |  |



## **Membership**

|                             |  |   |
|-----------------------------|--|---|
| Chris Edwards (Joint Chair) | Executive Place Director/Deputy Chief Executive, ICB | NHS South Yorkshire Integrated Care Board |
| Wendy Allott                | Chief Finance Officer, Rotherham Place               | NHS South Yorkshire Integrated Care Board |
| Ian Atkinson                | Deputy Place Director, Rotherham Place               | NHS South Yorkshire Integrated Care Board |
| Sue Cassin                  | Chief Nurse, Rotherham Place                         | NHS South Yorkshire Integrated Care Board |
| Dr Jason Page               | Medical Director, Rotherham Place                    | NHS South Yorkshire Integrated Care Board |
| Shahida Siddique            | Independent Non-Executive Member                     | NHS South Yorkshire Integrated Care Board |

## **Participants**

|                  |                             |  |
|------------------|-----------------------------|--|
| Ben Anderson     | Director of Public Health   | Rotherham Metropolitan Borough Council                             |
| Shafiq Hussain   | Chief Executive             | Voluntary Action Rotherham   |
| Richard Jenkins  | Chief Executive             | The Rotherham NHS Foundation Trust (TRFT)                          |
| Sharon Kemp      | Chief Executive             | Rotherham Metropolitan Borough Council                             |
| Cllr David Roche | Joint Chair                 | Rotherham Health and Wellbeing Board                               |
| Kathryn Singh    | Chief Executive             | Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) |
| Dr Neil Thorman  | Primary Care Representative | Rotherham Primary Care Leadership Group                            |
| Dr Anand Barmade | Medical Director            | Connect Healthcare Rotherham                                       |
| Michael Wright   | Deputy Chief Executive      | The Rotherham NHS Foundation Trust                                 |